College of Opticians of Ontario

BRIEFING NOTE

TO: **Board of Directors**

FROM: **Fazal Khan, Registrar, CEO**

DATE: **November 30, 2026**

SUBJECT: **2027 Committee Slate**

☒ For Decision ☐ For Information ☐ Monitoring Report

Purpose:

To approve the committee slate for 2027.

Background:

Each year, Board and Appointed members are asked to submit their committee preferences for the coming year. The administration works with the Executive Committee to develop a proposed committee slate for the coming calendar year.

The proposed slate takes the following factors into account:

- Individual preferences
- Committee composition requirements set out in legislation, by-law, and the committee's terms of reference policies
- The need to avoid conflicts of interest between certain committees
- Ensuring a balance of skills, experience, and backgrounds

In addition:

- All Board and Appointed members are appointed to the Discipline Committee of the College.
- All Community Appointees are appointed to the Screening Committee

For Consideration:

The 2026 Executive Committee reviewed the proposed 2027 Committee Slate, and it is before the Board for approval.

Public Interest Considerations:

The committee slate strives to balance public members with professional ones to ensure all voices are heard and that the mandate of public protection is front and center when decisions are being made.

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Diversity, Equity, and Inclusion Considerations:

Aside from legislative requirements for the committee slate, efforts are made to ensure that committees have a balance of members with different skills and experience levels. Every effort is made to ensure that each committee is comprised of members with diverse backgrounds and diverse experience. Diversity of opinion, when all voices are heard, leads to debate and better decision-making.

Risk Management Considerations:

The proposed committee slate takes a number of factors into account to minimize risk and ensure efficient college operations, including legislative and by-law requirements and balancing different skills, experience, and backgrounds.

Action Required:

That the Board approve the 2027 Committee Slate.